

Değerli Üyelerimiz,

Yeni Nesil IATA Ödeme Sistemleri (NewGen ISS) ile gelen,
GoLite IATA seyahat acentası kategorisine
geçmek isteyen seyahat acentalarımız

iata.org/cs (Customer Portal)

web adresi üzerinden

aşağıdaki adımları izleyerek bu talebini oluşturabilir.



1. ADIM

Existing User (*Var olan kullanıcı*) linkine tıklayarak giriş ekranına ulaşınız.

Choose a language ▼

This is where you will find all the support needed regarding BSP or CASS operations, Airline coding, Agency accreditation, Financial Reviews, ICCS, and many other topics.

Our public FAQs will help you search for specific answers, while our Resource Center will allow you looking for relevant documents.

If you need to get in touch with IATA, or if you wish to access one of our portal services, please register and log into our Customer Portal below.

Frequently Asked Questions



[Search our knowledge database](#)

Resource Center



Customer Portal

Not yet registered ?
[Please self-register](#) as a new user

Existing user ?
[Please login](#) with your email address



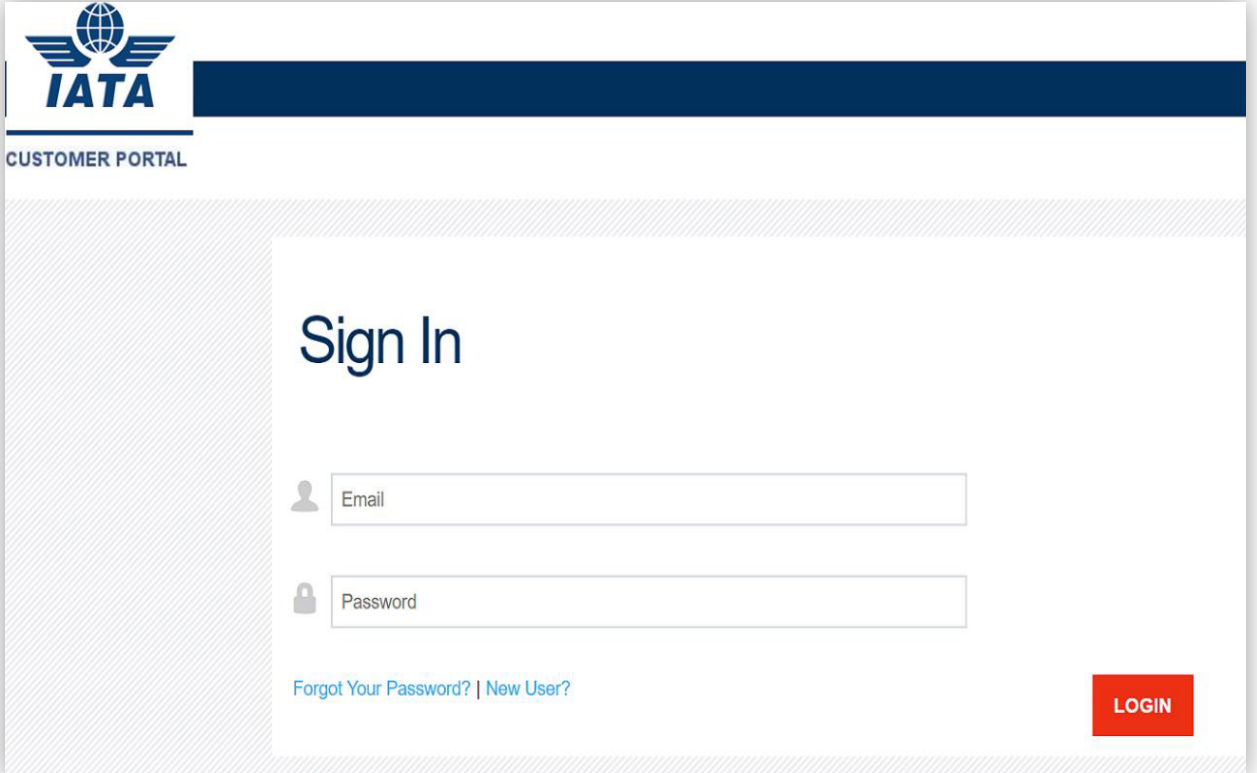
Why should you register to the Customer Portal?

- [Raise a query with IATA and follow-up](#)

2. ADIM

Kullanıcı adınızı ve şifrenizi girerek
sisteme girişi gerçekleştiriniz.

Giriş ekranında kullanıcı adınızı ve şifrenizi girerek
hesabınıza girişi gerçekleştiriniz.



The screenshot shows the IATA Customer Portal Sign In page. At the top left is the IATA logo. Below it, the text 'CUSTOMER PORTAL' is visible. The main heading is 'Sign In'. There are two input fields: 'Email' and 'Password'. Below the 'Password' field, there are links for 'Forgot Your Password?' and 'New User?'. A red 'LOGIN' button is located at the bottom right.

IATA

CUSTOMER PORTAL

Sign In

Email

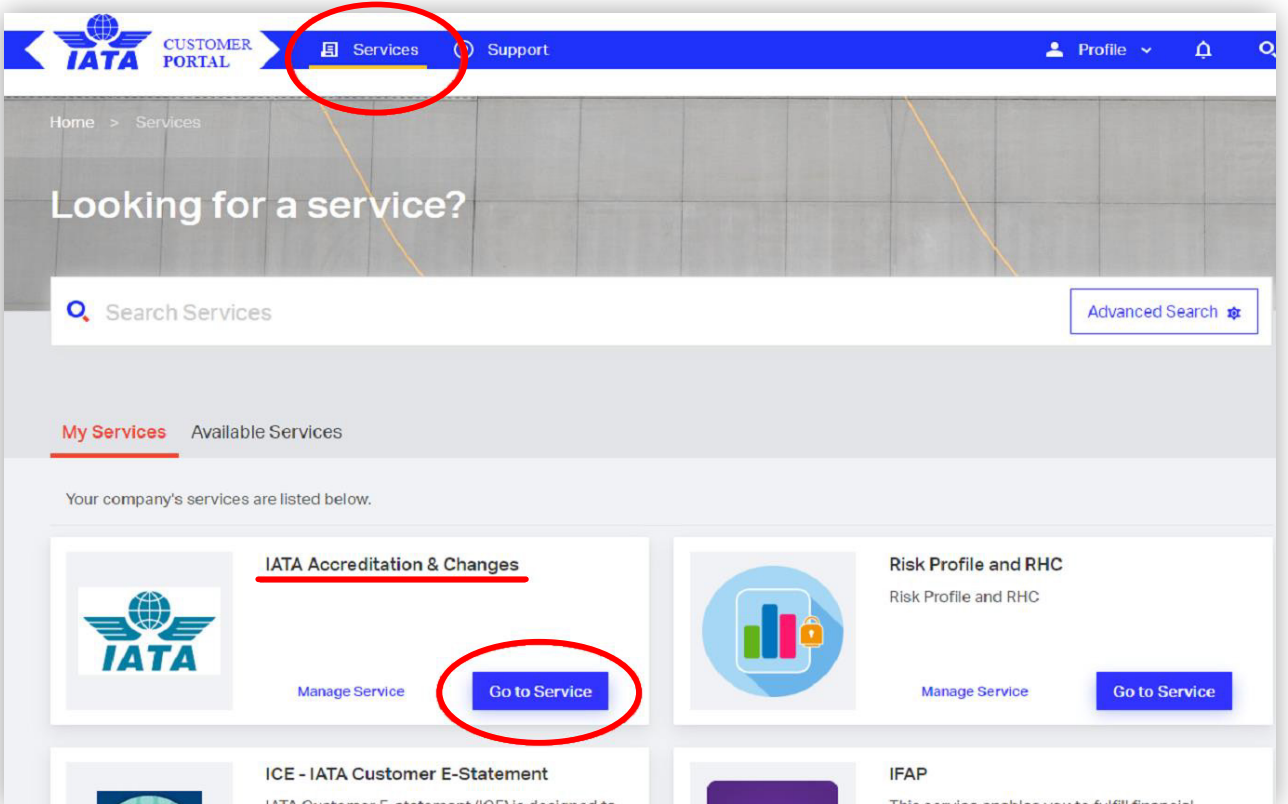
Password

[Forgot Your Password?](#) | [New User?](#)

LOGIN

3. ADIM

Services (Servisler) sekmesinde yer alan
“IATA Accreditation & Changes”
(IATA Akreditasyonu ve Değişiklikler)
hizmetine giriniz.



4. ADIM

Ekranın sağ kısmında yer alan
Agency Changes başlığı altındaki
“Other Changes” (Diğer Seçenekler)
butonuna tıklayınız.

The screenshot displays the IATA Online Agency Accreditation & Changes portal. The header includes the IATA logo, 'CUSTOMER PORTAL', and navigation links for 'Services' and 'Support'. A 'Profile' dropdown menu is visible in the top right corner. The main content area is titled 'IATA Online Agency Accreditation & Changes' and includes a welcome message. The page is divided into two main sections: 'Agency Accreditation' on the left and 'Agency Changes' on the right. The 'Agency Changes' section is highlighted with a red border. Within this section, the 'Other Changes' button is circled in red. Below this button, there is a description: 'Request Change of Accreditation Type and/or notify IATA of change: your Location, Company Name, Legal Status, Ownership / Shareholding.' and a note about minor changes to agency details. The bottom of the page features two more sections: 'Ongoing Applications & Changes' and 'Other Useful Forms', which includes links for 'Request Voluntary Relinquishment' and 'Voluntary more Frequent Remittance (VMFR)'.

IATA Online Agency Accreditation & Changes
Welcome to the online IATA Agency Accreditation application.

Agency Accreditation

[Apply for a New Associate Entity](#)

Please note that online accreditation applications must be submitted by an Authorised Signatory of the Agency. [View Country Requirements](#)

[Apply for New Cargo Head Office](#)

[Proof of PCI Compliance](#)

PCI Compliance is a pre-requisite to enable the Credit Card Form of Payment for an IATA Code.

[Request to Opt-Out of Financial review](#)

Agency Changes

[Change of Bank Account Details](#)

[Other Changes](#)

Request Change of Accreditation Type and/or notify IATA of change: your Location, Company Name, Legal Status, Ownership / Shareholding.

Minor changes to your Agency details e.g. Phone number, email address etc. can be made directly from your [Company Information](#) page.

Ongoing Applications & Changes

Other Useful Forms

[Request Voluntary Relinquishment](#)
[Voluntary more Frequent Remittance \(VMFR\)](#)

5. ADIM

A. Select Type of Change adımında
hiçbir seçim ve değişiklik yapmadan
Next (İleri)'e tıklayınız.

IATA CUSTOMER PORTAL Services Support Profile

Request for Change

A. Select Type of Change B. Review Country Requirements C. Details of Change D. Submit to IATA

Draft changes must be submitted within 2 weeks, otherwise you will need to restart the change request.

*Is the change for your ☒ Head Entity

* Country concerned Turkey

* Display Application form in English

Cancel Next

Our mission is to represent, lead and serve the airline industry

IATA

6. ADIM

B. Review Country Requirements adımında
hiçbir seçim ve değişiklik yapmadan
Next (İleri)'e tıklayınız.

IATA CUSTOMER PORTAL Services Support Profile

Request for Change

A. Select Type of Change **B. Review Country Requirements** C. Details of Change D. Submit to IATA

Check List for Turkey - Request for Change

✓ **Guidance for changes**
While completing your change request, please refer to:

- [Change Guide \(Checklist\)](#)

In order to undergo a change as IATA Accredited Agent, you need to understand the [IATA Agency Rules](#) (IATA Passenger Resolutions).

Back **Next**

Our mission is to represent, lead and serve the airline industry

7. ADIM

C. Details of Change (Değişikliğin Ayrıntıları) adımında yer alan **“1. Accreditation Type” (Akreditasyon Tipi kısmında “Request Change of Accreditation type (Akreditasyon tipi değişiklik talebi)** kutucuğunu işaretleyerek burada açılan listeden **“GoLite”**ı seçiniz.

IATA CUSTOMER PORTAL Services Support Profile

Request for Change

A. Select Type of Change Progress Tab **C. Details of Change** D. Submit to IATA

Save Draft & Leave Back Next

You can save your change request at anytime and come back later to complete it.

For each section below either:

- Confirm that the Agency Details are correct
- OR
- Notify IATA of the Change and update your Agency Details

1. Accreditation type

Current Accreditation Type **Change of Accreditation Type** [Compare Accreditation Types](#)

Confirm Accreditation Type is correct ☐ Request Change of Accreditation Type ☒

Accreditation Type GoStandard Accreditation Type --None--
--None--
GoLite

2. Agency Legal Details

Current Legal details **Updated Legal details**

Confirm Legal details are correct ☐ Notify IATA of Change ☐

* Legal / Registered Name DIS TICARET LTD.ŞTİ.

Trade Name TURİZM SEYAHAT AÇENTASI

8. ADIM

Bulunduğunuz sayfadaki listenin devamında yer alan **“2. Agency Legal Details”, “3. Agency Location”** ve **“4. Agency Ownership / Shareholding and Legal Status”** kısımlarında bir değişiklik yapılmayacak ise geçerli olan bilgilerin üzerinde yer alan ve Confirm ile başlayan cümlelerin yanındaki kutucuklar işaretlenmelidir. Eğer seyahat acentasının bu kısımlardan birinde yazılı olan bilgilerinde bir değişiklik var ise o kısmın sağ tarafındaki **Notify IATA of Change** kutucuğu işaretlenmeli ve yeni bilgiler buraya girilmelidir.

IATA CUSTOMER PORTAL Services Support Profile

Request for Change

2. Agency Legal Details

Current Legal details	Updated Legal details
Confirm Legal details are correct ☒	Notify IATA of Change ☒
* Legal / Registered Name	
Trade Name	
Vergi Kimlik Numarası	

3. Agency Location

Current Agency Location	Updated Agency Location
Confirm Location details are correct ☒	Notify IATA of Change ☒

4. Agency Ownership / Shareholding and Legal Status

Current Legal Status	Updated Legal Status
Confirm Type of entity and Ownership details are correct ☒	Notify IATA of Change ☒

Current Legal Status | İmitert

9. ADIM

Bulduğumuz sayfadaki listenin en son kısmında yer alan 5. Additional Information adımını aşağıdaki şekilde tamamlayınız ve **Nest (İleri)**'e tıklayınız.

Request for Change

5. Additional Information

* Is this Head Entity becoming a Associate Entity? ☐ Yes ☒ No

* Please provide the IATA code of the new Head Office IATA numaranızı yazınız

* Is this Associate Entity becoming a Head Entity? ☐ Yes ☒ No

* Will this change affect the head entity and/or associate entity (ies)? ☐ Yes ☒ No

If not, please provide detailed explanation

We prefer Easy Pay option (Easy Pay seçeneğini tercih ediyoruz) bu kutuya "we prefer Easy Pay Option" yazınız

* Will such change affect the managers and staff at the approved locations under this change? ☐ Yes ☒ No

If Yes please provide details

* Have any of the new owners, officers (directors), managers or any individual having authorization to act or sign on behalf of such firm been involved in bankruptcy or found guilty of willful violations of fiduciary obligations in the course of business or default proceedings? ☐ Yes ☒ No

If Yes please provide details

* Will the change of ownership cause direct or indirect relationship with an organization holding GSA appointment from a member? ☐ Yes ☒ No

If Yes please provide details

* Will the change of ownership cause direct or indirect relationship with an organization holding GSA appointment from a member? ☐ Yes ☒ No

If Yes please provide details

* Please advise which GDS(s) used

kullandığınız bilet programına çift tıklayınız.

Available: Abacus, Amadeus, Axess, Deutsche Reisebüro

Chosen:

If registration and/or license is required by law in your country give the below information after the change/under new ownership

* Trade Registration Number of Agency boş bırakınız

* Date Registration was Granted boş bırakınız

* License Number of the Agency boş bırakınız

* Date License was Granted boş bırakınız

* Effective Date Of Change bulunduğunuz günün tarihini veya daha ileri bir tarihi yazınız

Save Draft & Leave Back Next

10. ADIM

D. Submit to IATA adımında (*Son sayfa*), gerçekleştirdiğimiz işlemler neticesinde oluşturulan PDF **“Notice of Change”** dosyasını yazıcıdan yazdırınız. Yazdırılanların en son sayfasındaki imza yerlerine yetkili kişinin imzasını alınız ve bilgilerini yazınız. Ayrıca, sağ kısma şahit olarak bir başka yetkilinin imzasını alınız ve bilgileri yazınız. İmzalardan sonra bu sayfaları tarayınız ve tarama dosyasını aynı ekranda yer alan Dosya Seç kısmından bu sayfaya yükleyiniz.

IATA CUSTOMER PORTAL Services Support Profile

Request for Change

A. Select Agency Type & Location B. Review Country Requirements C. Details of Change **D. Submit to IATA**

[download a PDF version of your Notice Of Change.](#)

Upload Notice of Change form signed by authorized signatories **Dosya Seç** Dosya seçlimedi *Mandatory

Please review your application details before accepting the Terms & Conditions below and submitting to IATA. Once you have submitted the form, you will be able to download a PDF copy.

Agency Type of Change & Location

Change is submitted for Head Entity (88214184)
Country concerned Turkey

1. Accreditation type Edit Section

Current Accreditation Type
Confirm Accreditation Type is correct ☐
Accreditation Type GoStandard

Change of Accreditation Type
Request Change of Accreditation Type ☒
Accreditation Type GoLite

2. Agency Legal Details Edit Section

Current Legal details Updated Legal details

11. ADIM

Dosyayı yükledikten sonra sayfanın en altına kısmı geliniz ve sol alt kısımda yer alan * **Accept Term & Conditions** (*Şartları ve Koşulları Kabul Ederim*) kutucuğuna tıklayınız. Alt orta kısımdaki **Submit to IATA** butonuna basarak işleminizi tamamlayınız.

Please read and accept our Terms of Use before proceeding.

The Transferor has informed the Transferee of the need to comply with the provision of the Passenger Sales Agency Rules if the Transferee wishes to be entered on the IATA Agency List as an Accredited Agent. Approval may be granted only if the Transferee complies in all respects with the requirements of the Passenger Sales Agency Rules.

In accordance with one of the requirements of the Passenger Sales Agency Rules, the Transferee hereby undertakes that it accepts joint and several liability with the Transferor for any outstanding obligation of the Transferor under its Sales Agency Agreement as at the date the transfer of ownership takes place.

It is hereby agreed that this Notice of Change shall become a part of every Sales Agency Agreement signed with Members of IATA for the sale of international air passenger transportation, and as such, all information contained herein will be treated as confidential (excluding the information contained in the preamble to this Notice of Change). Notwithstanding the foregoing, the applicant authorizes IATA, and represents that it has obtained meaningful consent of each individual listed in this application to use and process the information to be used by travel industry participants.

* Accept Terms & Condition



Back

Submit to IATA

Save Draft & Leave

Our mission is to represent, lead and
serve the airline industry



Support | Services | Privacy | Legal





TÜRKİYE SEYAHAT ACENTALARI BİRLİĞİ
ASSOCIATION OF TURKISH TRAVEL AGENCIES

**TÜRSAB Havayolu Biletleme ve
IATA İhtisas Başkanlığı**

&

**TÜRSAB Hac ve Umre
İhtisas Başkanlığı**